

## The January Term held on 22th day of February 2011

The County Commission convened at 9:00 a.m., pursuant to adjournment February 15th, 2011. Present: Dan Colbert-Presiding Commissioner, Matt Bass-Associate Commissioner District 2, Rick Wilcockson-County Clerk, Kimberly Ingersoll-Chief Deputy County Clerk, the following proceedings were had:

Absent was Commissioner Jim Mayes, he was attending a funeral during the morning session. He was present for the afternoon session.

### **Lincoln County Health Department-Lisa Sitler**

- The Commission at this time has chosen to not adopt the car seat ordinance as written, under the advisement of the county prosecutor.

### **Special Services-Kelly Hardcastle**

- Web site update. The prosecuting attorney will be added next to the site.
- Kelly's administrative assistant has turned in her letter of resignation. An ad will be placed in the paper for applications to be sent in.
- Snow removal and payroll expenses will not covered by the Presidential declaration of disaster. National Weather Service determined we did not have a record snow fall.
- 501-C6 -new bi-laws and articles of incorporation are being written. Applications have been coming in for board member positions.
- Next IDA meeting will be held March 31, 2011 at 4 p.m.

### **MoDOT-Preston Kramer and Macy Rodenbaugh**

- Gave explanation of the Safe & Sound Bridges Program and explained how bridges are chosen for the program.
- A report was given with detailed information on the bridges covered in Lincoln County by this program.
- Citizens are encouraged to visit the MoDOT website for bridge repair schedules, road closure and detour information. [www.modot.com](http://www.modot.com)

### **Auditor-Deanna Colbert**

- Letter to MoDOT outlining the corrective action plan per their request from-audit findings in 2010.
- A recommendation from the auditor has been requested by the commission for the proper placement of BRO Funds.
- Discussion about the investment fund and how to properly account for the jail improvement money that is currently in that account.

### **Burkemper Insurance-John Kinion.**

- A review of the current coverage as well as a report with a proposal for increased coverage on the buildings and content, equipment as well as the policy for commercial inland and marine (Highway Department equipment). The policy renewal is in July 2011.

### **FABICK/CAT**

- An extended 12 month-500 hour warranty was presented and approved for purchase on the 140S/N ANB63166.

### **Proclamation-**

- Representatives from Community Opportunities were present for the reading of the proclamation stating March 2011 has been designated as "National Developmental Disabilities Awareness Month."

The Commission Payment Policy for processing of invoices was presented. Commissioner Jim Mayes made the motion to approve the policy as presented. Commissioner Matt Bass seconded the motion and the ayes carried the motion. Electronic copies will not be put into use until the correct security procedures have been put into place.

The Commission also presented a draft for a purchase order system. The auditor will review the policy and return to the Commission with her recommendations.

### **Drug Court-Judge Ben Burkemper and Heather Graham-Thompson**

- Addressed the Commission with a way to hire a Tracker for Drug Court as an independent contractor. The auditor will work with Judge Burkemper and Heather Graham-Thompson to see how it will conform to the statutes governing such money.

### **Ministerial Duties and Road Inspections-**

- The Commissioners inspected Aubuchon and Boheman Roads.

Reconvene at 4:25 p.m.

The minutes from February 22, 2011 have been reviewed. Commissioner Matt Bass made the motion to approve the minutes as presented; Commissioner Jim Mayes seconded the motion. The ayes carried the motion.

There being no other business before the County Commission at this time, the meeting thereupon was adjourned until Monday, February 28, 2011 at 9:00 a.m.

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Presiding Commissioner

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Associate Commissioner District 1

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Associate Commissioner District 2