

THE JANUARY TERM HELD ON 21st DAY OF MARCH 2011

The County Commission convened at 9:00 a.m., pursuant to adjournment on March 15, 2011. Present- Dan Colbert-Presiding Commissioner, Jim Mayes – Associate Commissioner District 1, Matt Bass-Associate Commissioner District 2, Rick Wilcockson-County Clerk, Kimberly Ingersoll-Chief Deputy County Clerk, the following proceedings were held:

The invocation was given by Rev. Conrad Cheatham, Elsberry Associate Reformed Presbyterian Church.

Highway Department-Bruce Wallace and Don Lilley

- Neumeyer will be giving a presentation on new pump distribution system at 2 p.m. on Tuesday, March 22, 2011 for the Highway Department and the Commissioners.
- Bruce has been collecting information from area implement dealers on leasing options for a tractor and brush hog.
- There was discussion about prioritizing road repair projects and composing a list of roads and crossings that are lightly used, but maintained by the county.
- There have been concerns raised on Gravens Road with near accidents involving farm equipment. The Highway Department will check on pricing for signs stating “Yield to Farm Equipment.”
- The widening of White Lane was discussed. An easement will need to be granted from the land owner. Presiding Commissioner Colbert will speak with the land owner.

Special Services

- Per Kelly Hardcastle’s recommendation, Commissioner Jim Mayes made the motion to hire Diane Berry to fill the administrative assistance position, with the start date of March 22, 2011. Commissioner Matt Bass seconded the motion. The ayes carried the motion.
- IDA Board applicants-the names of the applicants were read. One applicant was ineligible because she does not reside in Lincoln County. After discussion, Commissioner Matt Bass made the motion to appoint Bill Benhardt and John Askey to fill the vacant board positions. The motion was seconded by Commissioner Jim Mayes. The ayes carried the motion.

Prosecuting Attorney-Leah Askey

- The new city contract is being reviewed by Ed Grewach, attorney for the City of Troy. He will present the contract to the Troy Board of Aldermen on March 21, 2011. When contract is approved with the City of Troy, P.A. Askey will contact all other entities that presently have a contract with the county and have them sign a new and revised contract.
- There was discussion about the contract pertaining to the Elsberry Special Road District and the percentage of funds released to them. A new contract is in the process of being composed with the correct percentages of roads in that road district.
- P.A. Askey requested the commissioners and the auditor tour her office for inventory purposes.
- P.A. Askey informed the commission that she will be out of the office March 23-25 for training.
- There was discussion about what the county’s responsibility is when residents ask for restitution damages to vehicles supposedly caused by roads maintained by the county. It was agreed the county is not responsible to fix or give monetary reimbursements for such damages.
- The commissioners encouraged P.A. Askey to contact the City of Hawk Point and other municipalities in the county that are currently selling synthetic drugs, such as Bath Salts/White Rush. The City of Troy has an ordinance in place banning the sale of such mind altering drugs.

911 Communications-Margie Harrell

- The weekly report was given and discussed followed with the review of the report.
- Margie will be meeting with the Moscow Mills Board of Alderman to discuss the process of sounding the emergency sirens.

Auditor-Deanna Colbert

- There was discussion about a discrepancy in the medical insurance in Incode to what the treasurer showed in QuickBooks during a reconciling of balances session. The investment fund accounts were also discussed. Deanna is working on making the adjustments to correct the discrepancy.

- There was discussion about getting the Treasurer the correct applications for Incode.

Maintenance-Sam Clary and Butch Watkins

Courthouse

- General grounds maintenance was discussed.
- Schupmann Heating and Air Conditioning will install a/c unit in server room this week. The vent has been changed in that room and the heat is now been redirected into the lobby.

Jail/Justice Center

- General building maintenance was discussed.
- Camera installation is progressing.
- Mid-Rivers Asphalt bid was discussed for repairing the parking lot with the installation of a french drain to help with the standing water problem in the sheriff’s parking lot. Other bids will need to be obtained for this repair.

New Business

- Tracy Kostic, 20 Bethel Woods Court, Hawk Point, presented the Commissioners a bill for auto repairs for her vehicle caused by ruts in the roads in the subdivision where she lives. The commission declined to pay for the repairs. There was discussion about the condition of the roads in that area and how they could be repaired. The Commissioners will review the situation with the Highway Department and see what type of solution for the problem can be found. Tracy did present a petition signed by the home owners asking that the road be maintained in a more timely manner.
- Fletcher King with the County Clerk’s office presented information on a secure e-mail program and on an offsite data back-up system with Tyler Technologies.
- There was discussion about some revisions in the Personnel Policy Handbook. Meal reimbursement breakdown and vacation policy pay-outs were addressed.
- Rick Wilcockson, Lincoln County Clerk, presented the official records management consultation and disposal report performed by local records field archivist Bill Glankler. The exact disposition list is attached with the original minutes.
- Recorder of Deeds, Dottie Crenshaw presented a service agreement contract for two film readers to the auditor for review.

Ministerial Duties:

The County Commissioners toured the Prosecuting Attorney’s office.

On March 17, 2011 the County Commissioners and the Lincoln County Clerk attended the Northeast Missouri County Commissioners and County Clerk’s Association meeting in Palmyra, Missouri.

There being no other business before the County Commission at this time, the meeting thereupon was adjourned until Tuesday, March 22, 2011 at 9:00 a.m.

Presiding Commissioner

Associate Commissioner District 1

Associate Commissioner District 2