

THE JULY TERM HELD ON 22<sup>nd</sup> DAY OF AUGUST 2011

The County Commission convened at 9:05 a.m., pursuant to adjournment on August 16, 2011.

Present: Dan Colbert-Presiding Commissioner, Jim Mayes – Associate Commissioner District 1, Matt Bass- Associate Commissioner District 2, Kimberly Ingersoll-Chief Deputy Clerk, Carol Meehan-Deputy Clerk, the following proceedings were held:

Invocation given by Commissioner Matt Bass.

**Highway Department:** Bruce Wallace

- General equipment, road, bridge, ditch, mowing maintenance issues were discussed.
- Hobart, N. Cappel, and Witt roads are completed.
- Finish patching this week then going to Elsberry.
- Matt got additional information on pumps/card reader system and shared that with Bruce
- The Commission asked that expenses related to repairs and maintenance of non road and bridge vehicles be separate for purposes of keeping correct records of cost of operating and maintaining those vehicles for budget and reimbursement purposes.
- Don Schulte, North Ethlyn Road, requested that when roads are striped, reflective bead be added to paint. Safety issue.

**Special Services:** Kelly Hardcastle

- Completion of application 501 (C)(3) – Lincoln County Community Growth Foundation
- Discussion about several potential and existing economic development opportunities was had.
- IDA meeting set for Sept. 15, 2011 @ 4:00 PM at Chamber
- Discussed the Water District Grants and communication from Steve Etcher with Boonslick Regional Planning.

**County Assistant Prosecutor:** George Gundy

- Discussed easement form/right-a-way document for Leah Askey's review. Sent to her August 18, 2011.
- Updates on easement forms and OATS contract were discussed.
- Discussed the credit card policy for Leah's review

**911 Communications:** Margie Harrell

- Weekly Report was reviewed and discussed
- Discussed Huber's bid for computer firewall.
- Discussed CPR training – possibility to expand training to county employees

**Maintenance Crew:** Sam Clary, Butch Watkins

Courthouse

- General maintenance on the building and grounds was discussed.
- Jim Mayes motioned to accept Blackmore and Blunt price \$670.20 for circulating pumps for the boilers, Matt second, Ayes carried 3 to 0.

Justice Center

- General maintenance of grounds and building was discussed.
- Leaks at Justice Center roof that caused damage to inside of building were repaired.
- Discussed the janitorial contract and specs for supplies

**Unfinished/New Business**

- Discussed options to dispose of crane. Received two bids one for complete unit and one for salvage. Crane weighs approximately 40 - 45 tons – \$220.00 a ton – motion was made to award bid to Perlow by Matt Bass, Jim Mayes second, the ayes have it 3 to 0.
- Firewall bid with extended service plan – Huber \$723.00 bid. Wencol bid – bundle 749.00 + 417.00 maintenance package. Motion to accept Huber's bid – Jim Mayes made motion and Matt Bass second

**New Business**

**Auditor-Deanna Dickmeyer**

- Purchase order discussion. Memo will be drafted and it is office holder's responsibility to contact vendor about having purchase order prior to purchase.
- A policy may need to be drafted stating that any changes to offices will need to be approved by the Commission before those improvements or changes can be done.
- Discussion was held concerning the practice of paying membership dues to organizations which are not required by statute. Also discussed was the merit of staff attending training that is not mandatory.

**Treasurer-Krysti Henke**

- Ameren UE dispute is settled. Money will be disbursed to the entities September 1, 2011.
- Discussion about how to make the Anthem payment in a timely manner. Krysti indicated the Anthem website was down and she could not gain access to pay it on-line until Friday, August 19<sup>th</sup>. She stated that she contacted Sherry Murphy at K. Flynn Insurance to gain access to the Anthem website. Research will be done to determine the best way to transfer funds into the Medical Insurance Account to maintain a consistent balance.

There being no other business before the County Commission at this time, the meeting thereupon was adjourned until Tuesday, August 23, 2011 at 9:00 a.m.



Daniel H. Colbert  
Presiding Commissioner



Jim Mayes  
Associate Commissioner District I



Matt Bass  
Associate Commissioner District II