

## THE JULY TERM HELD ON 12th DAY OF SEPTEMBER 2011

The County Commission convened at 9:04 a.m., pursuant to adjournment on September 6, 2011. Present: Dan Colbert-Presiding Commissioner, Jim Mayes – Associate Commissioner District 1, Matt Bass-Associate Commissioner District 2, Crystal Hall-Clerk, the following proceedings were held:

Invocation given by Commissioner Matt Bass.

**Highway Department:** Bruce Wallace and Don Lilley

- Public safety issue: the need for signage advising of approaching dangerous intersection at Gravens Rd & Hwy 47 was discussed. There is currently a stop ahead sign in place from the state. Bruce Wallace is to check into the cost of a solar flashing light and get back with the commissioners.
- Informed the commission that the first of the year all radios will need to be converted to narrow band. If not complied, the radios will not be of use. Bruce will check with the radio vendor to see which radios will need updating to prepare for budget reasons for next year.
- Discussion about possible solutions for repair of the fuel pumps at the Highway department.
- Informed the commission of need to purchase a drum of TEEN for the cleaning of machines, cost is \$1210.00 per drum. Bruce will put in a purchase order to ZEP for this purchase. One drum normally lasts a year.
- Reported that the department has had numerous problems with flat tires on the bush hog, which in turn has resulted in down time and loss of man hours. Bruce reported that he can purchase 5 tires for \$190.00 each, which are of a better grade, that will greatly reduce the number of flats. Bruce to do a purchase order.
- Informed the commission that asphalt work has been completed in Special Road District. Beginning work on Meier Rd. Advised that 400ft of overlay needs to be done on Meier Rd that joins Brevator Rd near St. Paul Church. Commissioners advised to go ahead and do the overlay.
- Patching and road repairs were discussed and what funds remain in the budget to cover those expenses.
- Brief discussion of the grader bids was held. Commission explained fuel consumption numbers.
- Commissioners asked that a purchase order be done to acquire the materials for the rack for the brine tank.
- Discussion regarding bids for asphalt for next year was discussed. The asphalt will go out for bid on a monthly basis.
- Bruce Wallace requested the commission go in closed session to discuss personnel issues. Commissioner Mayes made a motion to go into closed session pursuant to Chapter 610.021 (3) RSMo to discuss personnel issues. Commissioner Bass seconded the motion, a roll call vote was taken, the ayes carried three to zero. At 9:45am the commission went into closed session. At 10:06am Commission Mayes made a motion to leave closed session, Commissioner Bass seconded the motion, a roll call vote was taken, the ayes carried three to zero.

**911 Communications:** Margie Harrell

- Weekly Report was reviewed and discussed.
- Informed the commission that there were 25 individuals tested for the open dispatcher positions. The top 6-8 scores will be interviewed by the 911 board on Wednesday night.
- The St. Peters Police Department is holding simulation based dispatch training. The training is at no cost to our 911 center. 2 dispatchers will attend five sessions through the month of September.
- A team of dispatchers is being compiled to focus on school outreach. The goal is to get a program together that incorporates 911 knowledge, stranger knowledge, and internet safety to children. Will provide the commission with updates and different goal targets once they are established.
- Reported a positive impact with the new work schedule for employees.

**Maintenance Crew: Sam Clary, Randy Siebert, & Allan Watkins**

## Courthouse

- Sam Clary provided commissioners with an inventory list of a/c units by age at the court house. There are 19 units at the courthouse, with only 7 of those units being less than 10 years old.
- General maintenance issues were discussed.
- Clarification on the requisition policy was discussed.
- Winter weather was discussed, the maintenance crew will get bids for salt for all county buildings and will bid out snow plowing.
- Discussion was held on contract terms of the cleaning and exterminating contracts. County Clerk to pull those contracts for commissioners to review.
- Bids for paper products for all county buildings were discussed, in order to prepare for the 2012 budget.

**Unfinished/New Business**

- Awarding of grader bid. Rob Garlish, sales rep for Fabick-CAT and Mike Lamp, sales rep for ERB equipment were both present to hear the awarding of the bid. After lengthy discussion on fuel consumption and the dollars now vs dollars later factor, Commissioner Mayes made a motion to accept the bid from Fabick-CAT for 2 Caterpillar 2012 140M AWD graders for \$252,500.00 each. Commissioner Bass seconded the motion a roll call vote was taken, the ayes carried three to zero. Fabick-CAT will be taking in as a trade 1 CAT 143H for 127,750.00 making a net difference of \$124,750.00. And 1 Deere 770D with a trade in value of \$96,918.00, making a net difference of \$155,582.00.
- Commissioners signed a proclamation making the week of October 2-8, 2011 as National 4-H week in Lincoln County.

There being no other business before the County Commission at this time, the meeting thereupon was adjourned until Tuesday, September 13, 2011 at 9:00 a.m.

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Daniel H. Colbert  
Presiding Commissioner

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Jim Mayes  
Associate Commissioner District I

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Matt Bass  
Associate Commissioner District II