

THE JULY TERM HELD ON 18TH DAY OF OCTOBER 2011

The County Commission convened at 9:04 a.m., pursuant to adjournment on October 17, 2011. Present: Dan Colbert-Presiding Commissioner, Jim Mayes – Associate Commissioner District 1, Matt Bass-Associate Commissioner District 2, Crystal Hall-County Clerk, the following proceedings were held:

Invocation given by: Kelly Hardcastle

Jerry Fox, Collector

- Presented the Commissioners the certificates of adjustment of taxes for September 2011.
- Discussed the prosecutor's office collecting the delinquent taxes. Jerry informed the commission that this is mainly for personal property on mobile homes, and the prosecutor's office has had great success in collecting these delinquent amounts.

Deanna Dickmeyer, Auditor

- Shared information regarding the tax maintenance fund, the transfer for this fund is mandated by statute. Deanna has reached out to auditors in other counties for guidance on this situation.
- Discussed the recycling. Deanna checked with the recycling center in Warrenton, and reported to the commissioners the criteria for recycling there.
- Purchasing of Christmas lights for the courthouse lawn was discussed.
- The proposed credit card policy was reviewed. Deanna had several changes she felt necessary to ensure internal controls are in place. Public comment was given from the audience of Tom Artru and Jon Hunt. Deanna suggested that the treasurer be the coordinator between the county and the credit card company. The treasurer, Krysti Henke, was present and added that she is bonded for the money, and she should be aware of how much credit is being extended. All of Deanna's suggestion will be taken into consideration when the final draft is completed. The adoption of the credit card policy is on the agenda for October 25th at 11am.

Unfinished/New Business

Health Department, Stacy Taylor

- Discussed the proposed revision of the Food Ordinance. Which includes the changing of the contents to the current date and adding fees for inspections. Commissioner Mayes made a motion to adopt the 2009 version of the food sanitation ordinance, Commissioner Bass decided to abstain from the vote. Commissioner Colbert seconded the motion. The two ayes carried the vote. The ordinance number is 10-18-2011.

Awarding of Bid

Line Matrix Printer:

- Commissioner Mayes made a motion that the Commission reject the \$11.00 bid from Warren County Collector's Office. Commissioner Bass seconded. The ayes carried the motion.

Opening of Bid

Outside Audit:

- Bids were opened from Daniel Jones & Associates; Hurlbert CPA LLC; Hochschild, Bloom, & Co LLP; Nichols, Stopp, & Van Hoy LLC; and Davis, Lynn, & Moots.

Ministerial Activities/Road and County Property Inspection:

- Roads inspected: Gravens, Brevator, S. Ethlyn, Childs, Highland Prarie, Meier, Jordan, Chain of Rocks, Sycamore Bend, Elm Tree, and Sand Run.

Reconvene at 4:25 p.m.

- The minutes from October 17th and 18th have been reviewed. Commissioner Matt Bass made the motion to approve the minutes as presented; Commissioner Jim Mayes seconded the motion. The ayes carried the motion.

There being no other business before the County Commission at this time, the meeting thereupon was adjourned until Tuesday, October 24, 2011 at 9:00 a.m.

Daniel H. Colbert
Presiding Commissioner

Jim Mayes
Associate Commissioner District I

Matt Bass
Associate Commissioner District II