

THE OCTOBER TERM HELD ON THE 11TH DAY OF DECEMBER 2012

The County Commission convened at 9:05 a.m., pursuant to adjournment on December 10, 2012. Present: Dan Colbert-Presiding Commissioner, Jim Mayes - Associate Commissioner District 1, Matt Bass-Associate Commissioner District 2, Crystal Hall—County Clerk, the following proceedings were held:

Invocation given by Rev. Gary Jackson.

Deanna Dickmeyer, Auditor

- Presented the November Auditor's report and a comparison report of Collector's Receipts. Dickmeyer reported at the time of her report, she had not received reports from Krysti Henke, Treasurer.
- Presented a form from the Missouri Department of Revenue for signature to receive sales tax revenue reports.
- Dickmeyer gave the Commission a contract to consider for her office to hire a contractor to help her conduct an inventory of the Sheriff's Office before the first of the year. Dickmeyer estimates it will take approximately 80 hours to complete the inventory and she plans to pay the contractor \$15.00 per hour. The Commission will present the contract to legal counsel for review.
- Revisited the need for a fund balance policy, specifically what amounts are restricted for grant purposes. Dickmeyer would like to put into a separate fund for 2013.
- Dickmeyer noted that if elected officials want their offices painted, that this should come out of the building and grounds budget, not the individual office budget.
- Discussed budget adjustments for 2012. There will be a public hearing on December 27, 2012 at 9am.
- Discussed a letter from the treasurer stating the year end cut off for her office would be December 21st. The Commission plans to address this with the treasurer. The Commission feels the December 21st cutoff date is too early, and should be later in the month.

Jerry Fox, Collector

- Presented tax affidavits for October and November for the Commissioners to sign.

New Business

- Sara Lawrene Lohse presented her contract for 2013, which was the same amount as 2012. Lohse gave the Commission an itemized report of time spent on cases for 2012.
- The Commission signed a proclamation for the Lincoln County Council on aging declaring December and January "Adopt a Senior" months in Lincoln County.
- Requests for Qualifications for Engineering Services were opened from: Great River Associates, SKW, Cochran Engineering, and Meco Engineering.
- Commissioner Mayes made a motion to make a multiple award and accept bids from Area Distributing and Manning Janitorial Supplies for janitorial supplies for 2013. Commissioner Bass second. The ayes carried the motion.
- Commissioner Bass made a motion to accept the bid from Karenbrock Construction for \$25,641.00 for sidewalk improvements at the Courthouse. Commissioner Mayes second. The ayes carried the motion.
- Five bids were opened and read aloud for Blasting at the Quarry. Bids were read from: Fred Weber, Inc., Plattin Creek Excavating, Central Stone, D & E Plumbing & Heating Inc., and Kuessel Excavating. One bid from Magruder Construction was not read aloud and will remain sealed until the Commission can get advice from legal counsel, as Magruder did not follow all bid requirements prior to submitting the bid.
- Jerry Daughtery and Steve Scherer from St. Charles Insurance Group presented the Commission with the 2013 liability insurance proposal.

Ministerial Activities/Road and County Property Inspection:

- Reviewed accounts payable

There being no other business before the County Commission at this time, the meeting thereupon was adjourned until Monday, December 17, 2012 at 9:00 a.m.

Daniel H. Colbert
Presiding Commissioner

Jim Mayes
Associate Commissioner District I

Matt Bass
Associate Commissioner District II