

THE OCTOBER TERM HELD ON THE 29<sup>th</sup> DAY OF OCTOBER 2012

The County Commission convened at 9:05 a.m., pursuant to adjournment on October 23, 2012. Present: Jim Mayes – Associate Commissioner District 1, Matt Bass-Associate Commissioner District 2, Crystal Hall, County Clerk, Absent: Dan Colbert-Presiding Commissioner, the following proceedings were held:

Invocation given by Pastor Darrell Alley

**Special Services:** Kelly Hardcastle

- Discussed the contract between the County and OATS, Inc. for the LINC. The contract states \$99,150.50 which consists of money allocated from the budget and contributions from advertising, fares, and organizations which utilize the LINC services.
- Hardcastle discussed availability of office space at a site in eastern Lincoln County. Hardcastle states that CDBG money is not available for office space, only manufacturing infrastructure.
- Hardcastle recently attended the Missouri Economic Development Council Fall Conference where he learned about certified sites and marketing techniques.

**Maintenance Crew:** Randy Siebert and Allan Watkins

- General maintenance issues were discussed.
- Watkins says that the tiles in the showers of the jail need to be replaced. Due to the purchase policy, the Commission will need to put out a request for proposal for pricing consideration.

**Leah Askey, Prosecuting Attorney**

- Commissioner Bass made a motion to go into closed session to discuss legal matters. Commissioner Mayes seconded. A roll call vote was taken, all ayes to enter closed session. Motion carried.
- Commissioner Bass made a motion to leave closed session. Commissioner Mayes second. A roll call vote was taken, all ayes to leave closed session. Motion carried.
- Askey presented the list of inventory for her office. Askey states that items used in the child support office are listed as property of the State of Missouri, as state funds were used to purchase these items. Askey also notes she has some obsolete computer and peripheral items and inquired if the County intended to do a recycling program such as was done in 2011.
- Askey presented the Commission the Memorandum of Understanding between the County and Cuivre River State Park concerning the gating of Cheatham Road.
- Askey states that it is her opinion that County is within its' rights to go through the bid process for contracting engineering services. Askey states that as long as each project doesn't surpass the \$6,000.00 threshold per project, it would not need to be put out for bid each occurrence.
- Askey presented the Commission with a settlement letter regarding the trees that were accidentally mowed.
- Reviewed the rules regarding prevailing wages for blasting at the quarry. Askey states that this particular project would be exempt from the prevailing wage.
- Discussed the potential of a co-op with St. Charles County and O'Fallon to purchase salt. Askey wants to know the storage capacity and approximate amount of salt that the County would potentially purchase before giving her opinion to the Commission.
- Discussed addendum to the Employee Handbook regarding social media and Facebook. Crystal Hall, County Clerk will forward the rough draft to Askey for review.
- Askey discussed the case load of her office and attorney staffing for the 2013 budget.

**Ministerial Activities/Road and County Property Inspection:**

- Roads Inspected: Elm Tree, Sand Run, Spielhagen, Gibison, Myers, Creech, John Creech, Mette, Carter, Brandes, N. Cappel, Scott, and E. Cappel.

There being no other business before the County Commission at this time, the meeting thereupon was adjourned until Tuesday, October 30, 2012 at 9:00 a.m.

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Daniel H. Colbert  
Presiding Commissioner

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Jim Mayes  
Associate Commissioner District I

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Matt Bass  
Associate Commissioner District II