

THE OCTOBER TERM HELD ON THE 10th DAY OF DECEMBER 2012

The County Commission convened at 9:05 a.m., pursuant to adjournment on December 4, 2012. Present: Dan Colbert-Presiding Commissioner, Jim Mayes – Associate Commissioner District 1, Matt Bass-Associate Commissioner District 2, and Crystal Hall--County Clerk the following proceedings were held:

Invocation given by Kelly Hardcastle

- The minutes from December 3rd and December 4th have been reviewed. Commissioner Mayes made the motion to approve the minutes as presented; Commissioner Bass seconded the motion. The ayes carried the motion.

Special Services: Kelly Hardcastle

- Economic Development: A firm currently located in St. Louis is looking to relocate. Hardcastle followed up with the Commission on proposed potential properties in Lincoln County for consideration.
- Hardcastle presented flood plain lease agreements for the Commission to sign.

Highway Department: Don Lilley

- General maintenance issues were discussed.
- A request has been made to add a guard rail on Elm Tree Road. The Commission will take a look at the area for consideration.
- Discussed a drainage ditch along Keeteman Road. Lilley will follow up with Kelly Hardcastle to determine if the maintenance of the drainage ditch is the responsibility of the County or the levee district.

911 Director: Margie Harrell

- Recent training has been completed at the Center.
- Harrell will look into the possibility of changing Medical Directors at the Center. Harrell would like to use the same physician as the Ambulance District and Fire Department.
- Harrell updated the Commission on collection of user fees for 2012. Invoices for 2013 will be mailed today, with letters regarding payment terms to be included.
- 2013 FCC Narrow Band Mandate compliance is complete.
- 911 Advisory Board to meet Thursday, December 13th.
- Harrell is following up with MVE concerning the quality of the new uniform shirts.
- Harrell will begin bringing invoices and receivables to the Clerk and Treasurer's offices on a Mon-Wed-Fri schedule. Reviewed procedures regarding purchase orders.
- Harrell will be purchasing a time clock for use in the center beginning 2013.
- One computer needs to be replaced for mapping in the center. Harrell will put together a purchase order.
- Harrell has received a letter from the Missouri Department of Labor concerning Fair Labor Standards. A representative from the Department of Labor will be conducting an interview later in the week and reviewing payroll records.

Maintenance Crew: Sam Clary, Allan Watkins, and Randy Siebert

- General maintenance issues were discussed.
- Siebert had state bid pricing for a lawn mower for use at the Justice Center.
- Watkins reported the pumps have been installed for the boiler system at the jail and the boilers are working properly.

Unfinished/New Business

- Mary Kay Kunza, representing the Court Appointed Special Advocate Program informed the Commission of the services that the CASA program offers and proposed that the Commission provide an office space for the volunteers to use.
- The 2002 Ford Taurus used for the juvenile office is at Troy Tire Center with a blown head gasket. The estimated cost of repair is \$3,500.00. Ernie Painter, Juvenile Officer has located a replacement vehicle at the Missouri Highway Patrol Surplus. Commissioner Mayes made a motion to have Troy Tire Center scrap the 2002 Ford Taurus for \$250.00. Commissioner Bass second. The ayes carried the motion. Commissioner Bass made a motion to purchase a 2010 Chevy Impala from Missouri Highway Patrol Surplus for \$13,500.00, with an understanding that \$5,000.00 will come out of the Juvenile Budget. Commissioner Mayes second. The ayes carried the motion.

- Commissioner Bass made a motion to stay with Delta Dental for dental insurance for 2013. Commissioner Mayes second. The ayes carried the motion.
- Commissioner Mayes made a motion to reappoint Nancy Behlmann, Adam Burkemper, Billie Lamb, Kathy Boessen, and David Thompson as trustees for the Lincoln County Resource Board each to three year terms from January 1, 2013 to December 31, 2015. Commissioner Bass second. The ayes carried the motion.
- Dustin Berry, SKW; Bob Manzke, Eric Maninga, & Skip Wilson, MODOT were present to discuss the BRO program. MODOT has recently conducted an inspection of all bridges in the County, and the findings will be available after the first of the year.
- Dustin Berry with SKW presented the Commission with a change order for the N. Ethlyn Bridge Project for signature.

Leah Askey, Prosecuting Attorney

- Askey has George Gundy working on information the Commission inquired about regarding state contracts.
- Askey will research the legality of the SWAT team accepting private donations, and how the funds should be distributed through the treasury.
- Commissioner Bass made a motion to go into closed session to discuss legal matters. Commissioner Mayes seconded. A roll call vote was taken, all ayes to enter closed session. Motion carried.
- Commissioner Bass made a motion to leave closed session. Commissioner Mayes second. A roll call vote was taken, all ayes to leave closed session. Motion carried

Ministerial Activities/Road and County Property Inspection:

- Reviewed payroll

There being no other business before the County Commission at this time, the meeting thereupon was adjourned until Tuesday, December 11, 2012 at 9:00 a.m.

Daniel H. Colbert
Presiding Commissioner

Jim Mayes
Associate Commissioner District I

Matt Bass
Associate Commissioner District II