

THE JULY TERM HELD ON THE 8TH DAY OF JULY 2013

The County Commission convened at 9:05 a.m., pursuant to adjournment on July 2, 2013. Present: Dan Colbert-Presiding Commissioner, Eugene Galloway- Associate Commissioner District 1, Matt Bass-Associate Commissioner District 2, Crystal Hall—County Clerk, the following proceedings were held:

Invocation given by Commissioner Bass.

Highway Department: Don Lilley

- General maintenance issues were discussed.
- Discussed repairs made to Old Cap-au-gris Road due to flood damage.
- Missouri Petroleum will be completing aggregate seal coat on Linns Mill and Pear Tree Roads today. Discussed complaints regarding why the use of the aggregate seal coating verses asphalt overlay. The aggregate seal coat process extends the life of the asphalt overlay by preserving the asphalt and saves the County money in the process, more miles of road are able to be maintained. The striping of roads will be coordinated with the contractors to begin soon after the aggregate seal coating process is finalized.
- Discussed pipe installation and ditch work to be done to Hopkins Road.
- Asphalt overlays are scheduled to begin on July 15, 2013.
- Discussed bridge on Fred Norton Road, David Hamilton has looked at bridge and states that the footings are in bad condition and in need of repairs.

911 Director: Margie Harrell

- Harrell has one dispatcher scheduled to be at the fairgrounds every night of the fair working dispatch on the fairgrounds.
- Harrell proposes changing the work week for all employees in the center from a Monday-Sunday to Friday-Saturday format. Harrell hopes that this change will aid in avoiding overtime and comp time issues.
- Harrell will be conducting interviews this week for the administrative assistant position.
- Harrell is working on collections from municipalities and will provide an updated spreadsheet next meeting.

Maintenance Crew: Sam Clary and Allan Watkins

- General maintenance issues were discussed.
- Clary has added fuel to the generators at the 911 Center and jail.
- Clary has had to have Schieffer's Heating and Cooling return to Courthouse to repair unit on second floor and address drain pan issues.
- Discussed cleaning coils on HVAC units at all buildings.

Jerry Fox, Collector

- Presented tax affidavits from June for the Commissioners to sign.
- Fox has checked references with other Counties who have used American Micro for microfilming of tax records. Fox reports that the Counties he has spoken to have had good experiences with the Company and that they are on the recommended list of the Secretary of State's Office for records retention.

Unfinished/New Business

- The minutes from July 1st and July 2nd have been reviewed. Commissioner Bass made a motion to approve the minutes as presented; Commissioner Galloway second. The ayes carried the motion.
- Mary Sullivan-Thomas, Executive Director of Community Opportunities presented her annual report to the Commission.
- Commissioner Galloway made a motion to enter into a contract with Community Opportunities to provide public transportation through the Linc. Community Opportunities will fund \$12,007.50 for the purpose of public transportation for individuals with developmental disabilities. Commissioner Bass second. The ayes carried the motion.
- Commissioner Bass made a motion to reappoint Harriet Zuroweste, Teddi Michler, and Diane Campbell to three year terms each on the Community Opportunities Board. Commissioner Galloway second. The ayes carried the motion.

Mike Wood, Assistant Prosecuting Attorney

- Wood continues to work with the County Clerk's office to prepare an updated form and written policy for the vacation of roads.
- Wood is to draft an ordinance, relative to public safety for driveway entrances on County roads.

Ministerial Activities/Road and County Property Inspection:

- Reviewed payroll and accounts payable.

There being no other business before the County Commission at this time, the meeting thereupon was adjourned until Tuesday, July 9, 2013 at 9:00 a.m.

Crystal M. Hall
County Clerk

Daniel H. Colbert
Presiding Commissioner

EuGene Galloway
Associate Commissioner District I

Matt Bass
Associate Commissioner District II