

THE JULY TERM HELD ON THE 30<sup>TH</sup> DAY OF SEPTEMBER 2013

The County Commission convened at 9:05 a.m., pursuant to adjournment on September 24, 2013. Present: Dan Colbert-Presiding Commissioner, Eugene Galloway- Associate Commissioner District 1, Matt Bass-Associate Commissioner District 2, Crystal Hall—County Clerk, the following proceedings were held:

Invocation given by Commissioner Bass

**Highway Department:** Bruce Wallace and Don Lilley

- General maintenance issues were discussed.
- The speed limit signs on S. Ethlyn Road are in the wrong locations, Wallace will have crews correct.
- Discussed placing shot rock at N. Rock Church Road to fix embankment at the bridge.
- Wallace to compile a list of roads which receive chronic complaints.
- Discussed daily log for the Davis Road Bridge project.
- Wallace will coordinate with the contractor to schedule the remaining striping of the roads.
- David Tipton, property owner at the corner of Keelstone and Breavor is unhappy with the shouldering work done on Keelstone. The Commission will take a look and contact Mr. Tipton.
- Discussed a ditch on Birkhead Road that has washed out under the culvert pipe.
- The Commission provided Don Lilley with a list of land owners and phone numbers to begin the preliminary stages of acquiring easements for the Sand Run and Quarry Road bridge projects.

**Maintenance Crew:** Sam Clary, Randy Siebert, and Allan Watkins

- General maintenance issues were discussed.
- The fire alarm at the Justice Center needed repairs, the parts have been installed and the system is operational.
- Duct work has been repaired in the Courthouse on 2 South.
- Clary is investigating a blockage in the gutters at the Courthouse.
- The faucets in the first floor restrooms of the Courthouse are to be replaced, Clary will put together a purchase order and install when they arrive.

**Mike Wood, Assistant Prosecuting Attorney**

- Discussed adding language concerning Neighborhood Improvement Districts (NID) in the draft road policy.
- Discussed the proper procedures to establish or open a road, which needs to be included in the draft road policy.
- Wood to work with Jerry Daugherty to draft an updated flood plain ordinance for the County.
- Commissioner Galloway made a motion to go into closed session to discuss legal matters. Commissioner Bass second. A roll call vote was taken, all ayes to enter closed session. Motion carried.
- Commissioner Bass made a motion to leave closed session. Commissioner Galloway second. A roll call vote was taken, all ayes to leave closed session. Motion carried.

**Ministerial Activities/Road and County Property Inspection:**

- Commissioner Bass attended the Boonslick Regional Planning Executive Board meeting in Warrenton.

There being no other business before the County Commission at this time, the meeting thereupon was adjourned until Tuesday, October 1, 2013 at 9:00 a.m.

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Crystal M. Hall  
County Clerk

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Daniel H. Colbert  
Presiding Commissioner

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EuGene Galloway  
Associate Commissioner District I

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Matt Bass  
Associate Commissioner District II