

THE OCTOBER TERM HELD ON THE 15TH DAY OF OCTOBER 2013

The County Commission convened at 9:05 a.m., pursuant to adjournment on October 8, 2013. Present: Dan Colbert-Presiding Commissioner, Eugene Galloway- Associate Commissioner District 1, Matt Bass-Associate Commissioner District 2, Crystal Hall—County Clerk, the following proceedings were held:

Invocation given by Rev. Gary Jackson

Leah Askey, Prosecuting Attorney

- Reviewed a draft personnel policy for the Prosecutor's Office.
- Discussed suggested safety enhancements for the Justice Center.

911 Director: Margie Harrell

- Harrell has been contacted by the City Clerk for the City of Silex regarding past due user fees owed by the City. The Clerk indicates she will be getting the account up to date.
- Harrell is working on an inventory list for the Auditor.
- Harrell has begun working on budget information for 2014.
- Harrell will get pricing from MVE for uniform shirts in the Center.

Larry Tucker, Economic Development Director

- Discussed printing economic development brochure. Tucker prefers to have the brochure in an electronic form rather than spend a great deal for a mass printing. Tucker will get pricing for jump drives to give to potential developers.

Jerry Fox, Collector

- Presented tax affidavits from September for the Commissioners to sign.

Unfinished/New Business

- Commissioner Galloway made a motion to purchase snow chains for an International dump truck from Viking-Cives Midwest for \$1,484.00. Commissioner Bass second. The ayes carried the motion.
- Commissioner Galloway made a motion to adopt ordinance 1015201301 creating the Department of Emergency Management Services. Commissioner Bass second. The ayes carried the motion.
- One submission was open and read aloud from Gilmore & Bell, P.C., for the Neighborhood Improvement District legal services RFQ.
- One bid was opened and read aloud from Save On Mail Inc. for the mailing of the 2013 tax statements. Save On Mail's rates are as follows: 10-20oz letters \$0.433, 30oz letters \$0.683, flat size pieces additional costs per ounce. Meter fee letters and flats are \$0.02 per piece, flat sorting fee is \$0.18 per piece. No fee for letter sorting. Commissioner Bass made a motion to accept the bid from Save on Mail Inc., Commissioner Galloway second. The ayes carried the motion.
- Commissioner Galloway made a motion to award the request for qualifications for engineering on the Sand Run Bridge Project to Great River Associates. Commissioner Bass second. The ayes carried the motion.
- Commissioner Bass made a motion to award the request for qualifications for engineering on the Quarry Road Bridge Project to Bernardin, Lochmueller and Associates, Inc., Commissioner Galloway second. The ayes carried the motion.
- The minutes from October 7th and October 8th have been reviewed. Commissioner Bass made a motion to approve the minutes as presented; Commissioner Galloway second. The ayes carried the motion.

Ministerial Activities/Road and County Property Inspection:

- Roads Inspected: Cave Farm, Quarry, and Davis.
- Property Inspected: Justice Center, Quarry, Highway Department, and Davis Bridge.

There being no other business before the County Commission at this time, the meeting thereupon was adjourned until Monday, October 28, 2013 at 9:00 a.m.

Crystal M. Hall
County Clerk

Daniel H. Colbert
Presiding Commissioner

EuGene Galloway
Associate Commissioner District I

Matt Bass
Associate Commissioner District II