

THE JANUARY TERM HELD ON THE 14th DAY OF JANUARY 2013

The County Commission convened at 9:05 a.m., pursuant to adjournment on January 8, 2013. Present: Dan Colbert-Presiding Commissioner, Eugene Galloway – Associate Commissioner District 1, Matt Bass-Associate Commissioner District 2, and Crystal Hall--County Clerk the following proceedings were held:

Invocation given by Kelly Hardcastle

- The minutes from January 7th and 8th have been reviewed. Commissioner Galloway made a motion to approve the minutes as presented; Commissioner Bass seconded the motion. The ayes carried the motion.

Special Services: Kelly Hardcastle

- Hardcastle states he will be meeting with Freise Construction and Cannon Builders to discuss future potential build to suit projects.
- Hardcastle is seeking engineering help from SEMA to remove some areas around Whitcomb Branch and Eldorado from the flood plain.
- Hardcastle states that there is no grant money available that he is aware of to replace generators at the towers. Hardcastle will check into the matter further.

Highway Department: Don Lilley

- General maintenance issues were discussed.
- Lilley will get pricing for smaller brine tanks to put on pickups to pre-treat roads for snow and ice conditions.
- Shoulder work is almost complete on Elm Tree Road then the crew will move on to Mennemeyer Road.

Maintenance Crew: Randy Siebert

- General maintenance issues were discussed.
- Siebert asked about the possibility of a small brine tank to put in the back of the maintenance truck to pre-treat the parking lots for snow and ice conditions.
- Siebert discussed the limited amount of storage space for records retention at the Justice Center. Siebert will get offsite storage pricing for consideration and will discuss with Grace Sinclair, Circuit Clerk.
- Siebert helped drug court administrator, Heather Thompson move her office from Complex 2 to the Justice Center. Thompson will move into the office that was occupied by the Court Reporter. The Court Reporter will now be sharing office space with Judge Kunza-Mennemeyer.

Budget Review

- The Commission presented Crystal Hall, Budget Officer their proposed revisions to the 2013 budget. Hall will have the budget document ready for review by the public on January 18, 2013.

George Gundy, Assistant Prosecuting Attorney

- Gundy discussed contracts recently executed by the PA's office.
- Gundy will follow up on information requested regarding Graves Lane.
- Gundy will draft Memorandum of Understanding concerning the CASA program.
- Gundy will draft Memorandum of Understanding regarding splitting attorney salary in thirds between Prosecutors Office, Juvenile Department, and the County Commission.

Crystal Hall, County Clerk

- Hall requested that the following documents be destroyed per Secretary of State Retention policy: Absentee ballot requests, Absentee voter lists and reports, Appointments of election workers, Ballot preparation records, Ballots from 2006 and 2007, Certificate of ballots, Duplicate copies of certificate of election results, Certification of election results to political subdivisions, election expenses, election notices, Oaths of election workers, Precinct recount certification, Precinct/poll location records, tally book, voter affidavits. Accounts payable records. A detailed list will be attached to the original minutes, signed by the Clerk. Commissioner Bass made a motion to dispose of the documents as read aloud by Crystal Hall, County Clerk. Commissioner Galloway seconded. The ayes carried the motion.

Ministerial Activities/Road and County Property Inspection:

- Inspected office space at the Courthouse and Complex 2.

There being no other business before the County Commission at this time, the meeting thereupon was adjourned until Tuesday, January 22, 2013 at 9:00 a.m.

Daniel H. Colbert
Presiding Commissioner

EuGene Galloway
Associate Commissioner District I

Matt Bass
Associate Commissioner District II