

THE JANUARY TERM HELD ON THE 28th DAY OF JANUARY 2013

The County Commission convened at 9:05 a.m., pursuant to adjournment on January 22, 2013. Present: Dan Colbert-Presiding Commissioner, Eugene Galloway- Associate Commissioner District 1, Matt Bass-Associate Commissioner District 2, Crystal Hall—County Clerk, the following proceedings were held:

Invocation given by Kelly Hardcastle.

- The minutes from January 22nd have been reviewed. Commissioner Bass made a motion to approve the minutes as presented; Commissioner Galloway seconded the motion. The ayes carried the motion.

Special Services: Kelly Hardcastle

- Hardcastle presented flood plain lease agreements for the Commissioners to sign.
- Hardcastle presented the final report from Cochran Engineering for the water and sewer feasibility study.

Highway Department: Bruce Wallace and Don Lilley

- General maintenance issues were discussed.
- Discussed a request for interrogatories concerning a pending legal matter. The Commission will contact the insurance counsel to inquire if Bruce Wallace should answer the request or if it should be the Commission.
- Wallace reports the brine tank system is operating effectively, discussed the possibility of adding smaller tanks to treat additional areas.
- Don Lilley gave the Commission two right of way agreements for signatures.

911 Director: Margie Harrell

- Harrell reported on a recent Regional Homeland Security meeting she attended.
- Employee and supervisor evaluation forms will be given out to employees and supervisors later in the week, with evaluations to be turned in by the first week of March.
- An updated policy manual will be handed out to all center employees later this week.
- Testing to be held for potential new hires on Friday, February 1, at Lincoln County Fire Station One.
- Harrell will be putting together a purchase order for new chairs at the center. The chairs she intends to purchase have a 15 year guarantee on all parts, and 5 year guarantee on mesh materials.
- Harrell has staff researching the availability of grant funds for a generator at the towers.
- Discussed the cost of recent training at the center. The training was held in December 2012. Harrell asked to adjust the training line for the 2013 budget to cover the expense of the mandatory training.
- Commissioner Bass made a motion to go into closed session to discuss personnel issues. Commissioner Galloway seconded. A roll call vote was taken, all ayes to enter closed session. Motion carried.
- Commissioner Galloway made a motion to leave closed session. Commissioner Bass second. A roll call vote was taken, all ayes to leave closed session. Motion carried

George Gundy, Assistant Prosecuting Attorney

- Gundy will email the proposed Memorandum of Understanding regarding legal representation between the Prosecutors Office, Juvenile Office, and the Commission.
- Discussed an easement at Graves Lane. Gundy advises this is a private legal matter.
- Gundy has reviewed the draft of an easement from Calvary Chapel to run sewer lines through County property. Gundy would like to have a better description listed on the easement paperwork and will respond to the Church's counsel.
- Discussed a letter from the City of Moscow Mills regarding the City being overbilled for City collections. The Commission will discuss with Jerry Fox, Collector.

Ministerial Activities/Road and County Property Inspection:

- Reviewed payroll and accounts payable.

There being no other business before the County Commission at this time, the meeting thereupon was adjourned until Tuesday, January 29, 2013 at 9:00 a.m.

Daniel H. Colbert
Presiding Commissioner

EuGene Galloway
Associate Commissioner District I

Matt Bass
Associate Commissioner District II