

THE JANUARY TERM HELD ON THE 5<sup>TH</sup> DAY OF FEBRUARY 2013

The County Commission convened at 9:05 a.m., pursuant to adjournment on February 4, 2013. Present: Dan Colbert-Presiding Commissioner, Eugene Galloway- Associate Commissioner District 1, Matt Bass-Associate Commissioner District 2, Crystal Hall—County Clerk, the following proceedings were held:

Invocation given by Commissioner Bass.

**Sheriff John Cottle**

- Cottle is looking into long term solutions for saving money at the jail with the jail improvement fund depleting. Currently the contract with H2O for the water softener system at the jail is \$375.00 per month, plus approximately \$200.00 for salt. Cottle will work with the County Clerk to put together bid specifications for a new water softener system to save money.
- Department recently invited by the US Marshalls to transport four prisoners for Conair transport.
- Discussed roof leaking at the jail. In reviewing work orders, maintenance has recently repaired close to 50 water leaks. The Commission will ask David Hamilton from Great River Associates to take a look at the roof and give an opinion for options for repair.
- Cottle would like to change all lights to LED to save money and energy.
- The lights in D Pod are not working properly an electrical contractor will be coming to take a look at the situation.
- Cottle reports that meals at the jail are averaging \$1.07 per inmate per meal.
- A new electronic monitoring program will begin this week at the jail. Currently 26 people will be participating. The program will charge each inmate a \$250.00 administrative service fee and an \$18.00 per day service fee.
- Discussed the possibility of purchasing crate motors for vehicles in the fleet. Cottle says that the new mechanic is a GM Certified mechanic and can replace the motors. The motors could be replaced at approximately \$2,200.00 to \$3,500.00 each. If new motors are put in the cars, it would increase the number of cars with low mileage in the fleet and be much more cost effective than purchasing new cars. Cottle will work with the County Clerk to put together bid specifications for crate motors.
- The grease pit at the jail needs to be cleaned out and put on a maintenance plan for quarterly pumping. The sewer snake needs to be replaced, Cottle feels that a hydrojet might be a better option.
- Cottle says the new protocol for work orders at the jail and Sheriffs' Office is flowing the way he wants.
- Commissioner Bass made a motion to go into closed session to discuss personnel issues. Commissioner Galloway seconded. A roll call vote was taken, all ayes to enter closed session. Motion carried.
- Commissioner Bass made a motion to leave closed session. Commissioner Galloway second. A roll call vote was taken, all ayes to leave closed session. Motion carried.

**Unfinished/New Business**

- Mary Kay Kunza and Jo Ellen Kessler discussed the CASA program. Kunza is requesting a timeline for when the program will get the office space which was promised by the Commission. The Memorandum of Understanding is being prepared by legal counsel, and will be forwarded to Kunza upon completion. Kunza is also requesting funding for the program. The Commission directed her to reach out to Judge Kunza-Mennemeyer for funding from the Circuit Court's budget should she be so inclined.
- A preconstruction meeting was held with David Hamilton, Great River Associates and Greg Karenbrock, Karenbrock Construction regarding the sidewalk project.

There being no other business before the County Commission at this time, the meeting thereupon was adjourned until Monday, February 11, 2013 at 9:00 a.m.

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Daniel H. Colbert  
Presiding Commissioner

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EuGene Galloway  
Associate Commissioner District I

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Matt Bass  
Associate Commissioner District II