

THE APRIL TERM HELD ON THE 22ND DAY OF APRIL 2013

The County Commission convened at 9:05 a.m., pursuant to adjournment on April 16, 2013. Present: Dan Colbert-Presiding Commissioner, Eugene Galloway- Associate Commissioner District 1, Matt Bass-Associate Commissioner District 2, Crystal Hall—County Clerk, the following proceedings were held:

Invocation given by Kelly Hardcastle.

- The minutes from April 16th have been reviewed. Commissioner Bass made a motion to approve the minutes as presented; Commissioner Galloway seconded the motion. The ayes carried the motion.

Special Services: Kelly Hardcastle

- Hardcastle reported on the flood waters and that the state had declared a state of emergency, and had delivered sand to the City of Foley. Hardcastle will be assessing the flood situation again today.
- Hardcastle discussed the letter of resignation which he recently gave to the Commission. His last day will be May 31, 2013. Hardcastle is working on compiling a detailed job description of his position for the Commissioners.

Highway Department: Bruce Wallace and Don Lilley

- General maintenance issues were discussed.
- Wash outs from flash flooding and heavy rains have been repaired and the grader operators are working on regular grading of roads. Wallace spent several hours over the weekend putting up barricades and signs in flooded areas.
- Milling of roads scheduled to have asphalt or aggregate seal coating has begun.
- The Commissioners recently met with MODOT engineer, Erik Maninga to discuss longevity of the overlays and asphalt that the County uses. All asphalt materials used going forward will be tested with a nuclear compaction gauge. Vibratory screed is to always be used to enhance compaction.

911 Director: Margie Harrell

- Lisa Hagemeyer and Rachel Carver are attending emergency Spanish for 911 training at the St. Louis Metro Police Academy this week.
- Harrell would like to participate in a safety fair booth during the 2013 Lincoln County Fair.
- Discussed collection of user fees and procedures for accounts payable invoices.
- Harrell reported on calls of individuals driving through flood waters.

Maintenance Crew: Sam Clary, Randy Siebert, and Allan Watkins

- General maintenance issues were discussed.
- Clary is coordinating with Schieffer's Heating and Cooling as they install the 7 new HVAC units and air handlers in the Courthouse.
- Watkins reports of a leak on the roof at the jail. A roof specialist is scheduled to inspect the roofs at all of the County buildings on Thursday.
- The Justice Center and Jail both had multiple electronic devices damaged by a lightning strike on April 16th. The replacement and repair costs will all be covered by insurance.
- Commissioner Bass has asked that all three maintenance personnel prepare a written job description of what their daily/weekly schedules are for their buildings. Bass indicated that there needs to be a uniform way to stay caught up in the event one of them was unable to do their duties. Discussed stocking of supplies and the transition with Wilma Bruning now cleaning both the Court House and the Justice Center.
- Discussed the offsite storage locker and the storage space in the basement of the Justice Center.

Unfinished/New Business

- Commissioner Galloway made a motion to appoint Ben Houston to the Community Opportunities Board of Directors. Houston replaces Delores Fink who has resigned. Houston's term will expire July 22, 2014. Commissioner Bass second. The ayes carried the motion.

Ministerial Activities/Road and County Property Inspection:

- Roads/Property Inspected: Big Box Levee, Big Box Road, Sandy Slough Road, Fischers Road, East Burr Oak Road, and the Elsberry Levee.

There being no other business before the County Commission at this time, the meeting thereupon was adjourned until Tuesday, April 23, 2013 at 9:00 a.m.

Crystal M. Hall
County Clerk

Daniel H. Colbert
Presiding Commissioner

EuGene Galloway
Associate Commissioner District I

Matt Bass
Associate Commissioner District II