

THE OCTOBER TERM HELD ON THE 23RD DAY OF DECEMBER 2013

The County Commission convened at 9:05 a.m., pursuant to adjournment on December 17, 2013. Present: Dan Colbert-Presiding Commissioner, Eugene Galloway- Associate Commissioner District 1, Matt Bass-Associate Commissioner District 2, Crystal Hall—County Clerk, the following proceedings were held:

Invocation given by Commissioner Bass.

Highway Department: Don Lilley

- General maintenance issues were discussed.
- Road entrance ordinance paperwork needs to be updated at the Highway Department per the newly adopted road policy. The Clerk's office will forward the proper paperwork.
- Lilley shared a complaint regarding the request for a guard rail on Gravens Road from a resident who recently had a rollover accident on the road.
- Discussed salt supply and recent winter storms.
- Discussed the recent LIDAR survey at the County Quarry and the dispute with a recent invoice from Fred Weber, Inc. regarding blasting and crushing totals compared to what the LIDAR survey totals stated.

Maintenance Crew: Sam Clary, Randy Siebert, and Allan Watkins

- General maintenance issues were discussed.
- Sam Clary continues to prepare office space in Complex 2 for the Coroner's Office.
- Backflow testing has been completed and passed inspection at the Courthouse.
- Randy Siebert states the back parking lot at the Justice Center needs to be considered for sealing and asked that the Commission come take a look at it.

Deanna Dickmeyer, Auditor

- Dickmeyer presented the Commission an updated list of completed inventory. Dickmeyer states she is currently out of asset tags, which have been ordered and she is awaiting their arrival to continue the tagging of the 911 Center. Dickmeyer commented that tagging assets in the 911 Center was more time consuming than she anticipated. The Collector asked that Dickmeyer wait until after January 1 to tag items in the Collector's Office, as this is his busy time of the year. Dickmeyer still needs to complete the inventory at the Sheriff's Office and the Highway Department. Dickmeyer complimented her part time employee Tammy Turpin on her attention to detail and her efficiency in tagging the inventory. Dickmeyer states that an anticipated date of completion for the inventory will depend on whether or not the Commission gives her staff in the 2014 budget. Dickmeyer states Turpin is currently working 3 days per week or more to complete the inventory. Dickmeyer mentioned that the cleanliness of the buildings, she doesn't feel is up to par. Dickmeyer stated that there are areas of stockpiled surplus, items that no longer work or have a function are piling up. She would like to see a policy on surplus and retired items.
- Dickmeyer inquired about the Memorandum of Understanding regarding the County and the Law Library which she had read about in the Commission minutes. The Commission explained this Memorandum defines that the items purchased through the law library shall become property of the County; the County in turn will provide insurance coverage as necessary.
- Discussed software solutions for maintaining inventory. Dickmeyer states that Tyler Technologies has software for inventory. Dickmeyer stated that maintenance of inventory is time consuming and strongly feels that without help, she will not be able to keep up. Dickmeyer stated she feels she needs a full time assistant.
- Dickmeyer requested that Mike Wood review a request from the Juvenile office to move remaining funds from maintenance of efforts fund to the Drug Court. The Commission will ask Wood to give his legal opinion on this matter.
- Dickmeyer stated when reading the December 10, 2013 Commission meeting minutes, she noted that Dottie Crenshaw, Recorder of Deeds presented her annual report to the County Commission. Dickmeyer offered her opinion that Crenshaw's report didn't include all receipts, only disbursements. She also feels that it should have included an affidavit to complete the statutory requirements.

Unfinished/New Business

- The Commission discussed that the County Clerk's office has filed for a Missouri Department of Natural Resources Solid Waste Management Program Non-Playground Scrap Tire Surface Material Grant asking for \$3,145.00 for 5 40% recycled tire picnic tables for the Courthouse, Complex 1, Highway Department, Justice Center, and Sheriff's Office.
- Commissioner Bass made a motion to dispose of a 1995 Ford Explorer VIN# 1FMDU34X8SUB77. Commissioner Galloway second. The ayes carried the motion.
- Commissioner Galloway made a motion to accept a proposal from the Wrecking Crew to scrap 8 vehicles from the Sheriff's Office for \$3,600.00 and \$505.00 for the 1995 Ford Explorer. Commissioner Bass second. The ayes carried the motion.
- Commissioner Galloway made a motion to authorize Commissioner Colbert to execute the notice to proceed with Wehmeyer Farms for the Lakeview NID project with strict instructions to adhere to the plans as presented by THH. Commissioner Bass second. The ayes carried the motion.

Mike Wood, Assistant Prosecuting Attorney

- Commissioner Galloway made a motion to enter into a memorandum of understanding between the County and the Circuit Court regarding inventory items purchased through the law library fund. Purchases made by the law library shall become property of the County and the County will maintain and house the gifted items and provide insurance coverage as necessary. Commissioner Bass second. The ayes carried the motion.
- Commissioner Bass made a motion to enter into a memorandum of understanding between the County and the Prosecuting Attorney's Office. The Commission agrees to contribute \$15,000.00 toward the salary of an attorney for the Prosecutor in exchange for legal representation of the Commission. Commissioner Galloway second. The ayes carried the motion.
- Commissioner Galloway made a motion to enter into a memorandum of understanding between the County and the Sheriff. The Commission agrees to contribute \$3,000.00 toward the salary of the mechanic employed by the Sheriff in exchange for maintenance on fleet vehicles owned and operated by the Commission. Commissioner Bass second. The ayes carried the motion.
- Wood reviewed the request by Deanna Dickmeyer, Auditor to provide legal opinion of the Juvenile Office contributing to the Drug Court from the Maintenance of Efforts fund. Wood states that the argument could be made that drug court can be construed as counseling. Wood added there is no case law challenging this statute.
- Commissioner Bass made a motion to go into closed session to discuss legal matters. Commissioner Galloway second. A roll call vote was taken, all ayes to enter closed session. Motion carried.
- Commissioner Bass made a motion to leave closed session. Commissioner Galloway second. A roll call vote was taken, all ayes to leave closed session. Motion carried.

Ministerial Activities/Road and County Property Inspection:

- Reviewed payroll and accounts payable.

There being no other business before the County Commission at this time, the meeting thereupon was adjourned until Monday, December 30, 2013 at 9:00 a.m.

Crystal M. Hall
County Clerk

Daniel H. Colbert
Presiding Commissioner

EuGene Galloway
Associate Commissioner District I

Matt Bass
Associate Commissioner District II